

GOVERNMENT OF ODISHA

DEPARTMENT OF AGRICULTURE AND FARMERS' EMPOWERMENT

No. 1M (04)/09-2019.....30876..... / Bhubaneswar

Date: 28.09.2021

From,

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Commissioner cum Secretary to Government

To,

Principal Secretary to Govt, ST, SC, BC and Minorities Welfare Department

Principal Secretary to Govt, Department of Women and Child Development

Commissioner-cum-Secretary to Govt, Food Supplies and Consumer Welfare Department

Commissioner-cum-Secretary to Govt, Cooperation Department

Commissioner-cum-Secretary to Govt, School and Mass Education Department

The Registrar of Cooperative Societies, Odisha

Managing Director, TDCCOL, Bhubaneswar

Managing Director, OSCSC Ltd, Bhubaneswar

Director, OSAM Board, Bhubaneswar

Director, ICDS, Bhubaneswar

Collector & DM, Angul/ Bolangir / Bargarh / Gajapati / Ganjam / Kandhamal / Koraput / Kalahandi / Keonjhar / Mayurbhanj / Malkangiri / Nabarangpur / Nuapada / Rayagada / Sundargarh

Subject: Guidelines for Procurement of Ragi during Kharif Marketing Season (KMS) 2021-22 under Odisha Millets Mission

The Government of Odisha has launched the Special Programme for Promotion of Millets in Tribal areas (Odisha Millets Mission) to revive millets in farms and on plates. Considering the nutrition benefits of millets, it has been decided to include millets in Public Distribution System (PDS), Integrated Child Development Scheme (ICDS) & Mid-day Meal (MDM) schemes of the State of Odisha. Ragi based entitlements will be included in PDS, ICDS and MDM schemes during FY 2021-22. In this context, Government of Odisha has approved procurement of Ragi through Tribal Development Cooperative Corporation of Odisha Limited (TDCCOL) like the previous year. This procurement policy explains the process of procurement of Ragi from the farmers.

The objectives of this policy are:

- To operationalize procurement of Ragi at Minimum Support Price (MSP) conforming to Fair Average Quality (FAQ) norms.
- To facilitate promotion of millet production in a sustainable manner through assured market support.
- To explore market for disposal of surplus Ragi to be procured over & above the requirement in PDS, ICDS & MDM scheme.

To provide a framework for empanelment of FPOs/SHG Federations block level for KMS 2021-22. A detailed guideline is attached.



Your Signature will appear here.

The procurement process shall follow the procedure described below: -

1. Farmer Registration

• New Registration

1. Farmers willing to sell Ragi shall have to register by submitting their personal, land and bank account details as per the pre-designed registration form available online under M-PAS portal at respective Primary Agriculture Cooperative Societies (PACS) / Large Area Multi-Purpose Cooperative Societies (LAMPCS) / Farmer Producer Organisation (FPO) / Self Help Group Federation (SHG Federation).
2. Ragi farmers must provide information about their identity proof in terms of Aadhaar and Bank passbook in the registration form.
3. Ragi farmers can also register their names for selling of Ragi which has been grown in the lands given under the Forest Rights Act.
4. The same ID proof will be used as the farmer identity card to sell their produce at the Ragi Procurement Centre (RPC)/Mandis. Applications of farmers growing Ragi under FRA lands shall be considered for procurement.
5. In any case the Ragi farmer or sharecropper is unable to produce the RoR for some or the other reason thereof; they will be registered as Ragi grower for procurement provided a certificate to this effect by the VAW / AO/ Sarpanch / AAO / BAO of the concerned area is attached.
6. After digitalisation at PACS/LAMPCS/FPO/SHG Federation, manual verification of non "Bhulekh" land records will be carried out by AO/ VAW/ AAO/ RI/ Sarpanch and bank account details of the Ragi growers by the nodal banks respectively.
7. The updation of validated data at Branch Manager (BM) TDCCOL level shall be allowed by taking printout for each farmer and issuance of acknowledgement slips to each farmer registering.
8. The PACS/ LAMPCS / FPO/ SHG Federation will encourage small and marginal farmers to register themselves for Ragi procurement and will digitize farmers' applications for registration in the online Millet-Procurement Automation System (**M-PAS**) portal. **The forms will be printed by TDCC and given to respective LAMPCS / PACS / FPO/ SHG Federation and made available to the Ragi growers under their jurisdiction.** Awareness among farmers about Fair Average Quality (FAQ) norms shall be made well in advance so those farmers with dry and clean Ragi confirming FAQ standards come to the Ragi Procurement Centre (RPC)/ Mandies.
9. The last date for online registration of applications will be 31st December 2021 as the harvesting of Ragi coincides with the harvesting of paddy. Till then registration verification and procurement will continue simultaneously. However, any change in the timeline for registration of application shall be made by Department of Agriculture and Farmers' Empowerment.
10. Ragi will be procured by TDCCOL only from the farmers registered under Millet Procurement Automation System (M-PAS) through PACS/ LAMPCS / FPO/ SHG Federation
11. Massive awareness will be ensured by TDCCOL, RMC and OMM for farmer registration.
12. The procurement tokens to millet farmers will be given one week in advance.

• Renewal of Farmers already Registered in Kharif 2020-21

Farmers who got registered during Kharif season of KMS 2020-21 only need to renew their registration through the agency which did their registration. Following steps are to be followed for the renewal process:

13. It would be the responsibility of LAMPCS / PACS / FPO/ SHG Federation to make available to farmers the relevant renewal forms. Farmers visiting the society office in connection with Kharif loan can also be handed over the said forms.
14. The society secretary of LAMPCS / PACS / FPO/ SHG Federation will download the renewal form for the farmer concerned from the 'renewal form for Kharif 2021-22' tab available under

society login. Alternatively, the society secretary can download renewal forms for all farmers having farmer ID in the last Kharif season.

15. The renewal form will have four parts. Part I- of the renewal form deals with the farmer's personal details. If the farmer wants to change the bank account details, then S/he has to provide photocopy of the first page of bank Passbook along with this form. Similarly, for the changes in respect of any identity details (BKKY/KCC/EPIC) and incorporation of Aadhaar Number, Photocopies of relevant documents need to be submitted along with the form.
16. Part-2 of the renewal form has the details of the land (irrigated/non-irrigated) cultivated in the last Kharif Season 2021-22. It has khata/plot number and area apart from other details. No action is to be taken in this part either by the farmer or by the society.
17. Part- 3 of the renewal form contains a declaration. If a farmer has taken up cultivation of plots shown in part-2, he / she must sign a declaration to that effect in part 3 which would mean that the said lands need to be automatically updated with a single click by the society secretary of LAMPCS / PACS / FPO/ SHG Federation
18. Part-4: If there are any changes in cultivation during this kharif, a farmer has to provide details of changes in land particulars shown in Part-2.

3. **FAQ Standards awareness among farmers about Fair Average Quality (FAQ) norms** shall be made well in advance so that, dry and clean Ragi conforming to FAQ standards will be delivered at the Ragi Procurement Centres/ Mandis.

1. **Specification of FAQ Ragi:** The detailed quality specification of Ragi as laid down by the Government of India (Annexure-1) shall be applicable in the State. Payment of MSP is applicable only for FAQ standard Ragi and sale of non-FAQ Ragi below the MSP will not amount to distress sale. The Quality Analyst of RMC / PACS / LAMPCS / Assistant Agriculture Officer / Block Agriculture Officer as envisaged in Paddy procurement is applicable for Ragi procurement also.
2. **Training on FAQ:** Farmers training on FAQ will be conducted at district and Panchayat level by staff of OSAM Board, TDCCOL, and FS&CW department with support from agriculture field staff, Facilitating Agencies, FPOs/ SHG Federation and Programme Secretariat (WASSAN). Wherever FAQ quality is not maintained, TDCCOL will not be obliged to procure non-FAQ Ragi. It is advised that RMC should provide moisture meter along with Odisha Millets Mission to assure FAQ can be measured beforehand.
3. **Information Education Communication (IEC) Activities:** The District Administration shall initiate various IEC Activities for creating awareness about FAQ norms of Ragi and MSP. Co-operation Dept. officials along with CDAO and RMC in the District will jointly perform this exercise under the Chairmanship of the Collector & District Magistrate. Regulated Market Committee (RMCs) will provide funds for these activities. PACS/ LAMPCS / FPO/ SHG Federation would be actively involved in this IEC campaign. Hoardings shall also be placed in all weekly haats / locations. Electronic media campaign for creating awareness on FAQ and MSP shall be centrally undertaken by TDCCOL.
4. The Ragi farmers shall bring FAQ standard Ragi to the Ragi Procurement Centres as approved in the DLPC.

4. Procurement:

1. **Procuring Agency:** The State Procurement Agency for Ragi is TDCCOL. Thus, the TDCCOL will procure Ragi with the support of PACS / LAMPCS / FPO / SHG Federation as per FAQ specification laid down by Government of India and in accordance with the guidelines issued by Agriculture a Farmers" Empowerment Department from time to time under the scheme.
2. **Region of Procurement:** TDCCOL shall procure Ragi in all the blocks under Odisha Millets Mission and other potential Ragi growing blocks of 15 identified districts namely Angul, Bargarh, Bolangir, Ganjam, Keonjhar, Sundergarh, Nabarangpur, Mayurbhanj, Malkangiri, Rayagada, Gajapati, Nuapada, Kalahandi, Kandhamal and Koraput. The list of potential blocks will be notified separately by the Collector & District Magistrate on the advice of the District Level Procurement Committee (DLPC).
3. **Minimum Support Price of Ragi (MSP):** The Government of India has announced the minimum support price for Ragi at Rs.3377.00 (Rupees Three Thousand Three Hundred Seventy-Seven) only per quintal conforming to Fair Average Quality (FAQ) norms for KMS 2021-22.

4. **Procurement Target:** The State Govt. has set a target of 4,00,000 (Four lakhs quintals) quintals for KMS-2021-22 for 15 Ragi growing districts. TDCCOL shall procure Ragi within the approved target mentioned above. The target may be revised after the proposals of the Collector & District Magistrate.
5. **Procurement Period:** Ragi (Kharif Crop) will be procured from 15th November 2021 to March 2022 which may be extended if necessary.
6. **Per Acre Procurement:** Ragi will be procured from the farmers at the rate of 5 quintals per Hectare (2 Quintals per Acre) If required, this may be revised on the basis of assessment of crop yield by the CDAO of the districts and approvals by the Collector & District Magistrate.
7. **Procurement of Packaging Materials (Gunny Bags/ HDPE Bags) for storage of Ragi** will be done by TDCCOL.
8. **Society wise Ragi procurement and Assessment Register:** Society wise farmers Ragi assessment and procurement register would be generated. Based on this, marketable surplus in respect of each registered farmer will be finalised. This will contain ID details, land details, bank account details and mobile phone numbers and quantity of surplus Ragi to be procured of each farmer. The farmers list shall be arranged in alphabetic order. This register would indicate the target for the PACS / LAMPCS / FPO/ SHG Federations which would be the total of marketable surplus of all farmers registered under the concerned PACS / LAMPCS / FPO/ SHG Federation
9. **District wise Target:** The procurement target of a district would be the total of targets of all participating PACS / LAMPCS / FPO/ SHG Federation in the district. Target would be generated online based on the verified and updated data base of farmer registration. The Collector & District Magistrate of the concerned districts shall finalize the PACS/ LAMPCS/FPO/ SHG Federation or Ragi Procurement Centres in the designated Block(s) and ensure that adequate numbers of procurement centres near the Ragi growing locations are opened.
10. **Jurisdiction of the PACS/LAMPCS / FPO / SHG Federations:** Each of the PACS / LAMPCS / FPO / SHG Federation selected may have one or more designated place for procuring Ragi. The District Authority shall declare the existing market yards located in procurement areas belonging to RMCs as Ragi Procurement Centres for the PACS / LAMPCS / FPO/ SHG Federation. The RMC will ensure the availability of equipment like weighing machine, moisture meter and tarpaulin for drying during procurement operation. Each RMC has to make arrangements to store Ragi for a minimum of up to three days of procurement. This is necessary to ensure proper planning on part of TDCCOL to organize adequate number of vehicles to transfer the stock to the Central Godown. Therefore, where the RMC / Ragi Procurement Centres do not have storage facility, they are to plan temporary storage facility with sufficient tarpaulin.
11. **Location of Ragi Procurement Centres (Mandis):** Ragi Procurement Centres (Mandi points) should be ideally within 5 km of production clusters. **No Ragi Procurement Centre (Mandi) shall be more than 20 km from the production clusters.** Therefore, in addition to the marketing yards of RMC / LAMPCS / PACS, suitable Ragi Procurement Centres (mandi points) shall be identified by the BAO / ADO in consultation with the FA, FPO/CBO/ SHG Federation and Programme Secretariat and submitted by CDAO-cum-PD, ATMA to DLPC. DLPC will approve mandi locations and dates for procurement.
12. **Training:** Training on procurement process, record keeping, SMS reporting, record transmission, database etc is to be imparted at Block level to PACS / LAMPCS/ FPO / SHG Federation / OTELP / OPELIP / OLM / Facilitating Agencies / Programme Secretariat (WASSAN) by TDCCOL. All training should be completed by 30th November 2021.
13. **Maintenance of Records:** TDCCOL must ensure proper maintenance of following records and registers on purchase of Ragi from farmers in the web-based system.

•Token Slip	•Ragi Purchase & Despatch Register
•Vendor Receipt	•Cash Book

Quality Test Report	Ragi Rejection Register
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For this, officials of TDCCOL and Programme Secretariat (WASSAN) at the district level shall be trained by the appropriate technical IT experts hired by TDCCOL.

14. Payment for Ragi purchased from farmers by the TDCCOL will be made through direct transfer to the bank accounts of the farmers by electronic mode within 3 days of the purchase.
15. TDCCOL will be responsible for safe storage of procured Ragi in the central godowns for one year.
16. The W & CD Department, S & ME Department and FS & CW Department shall provide their annual requirement and monthly requirement to TDCCOL for their respective schemes (ICDS, MDM and PDS). Ragi shall be lifted by respective departments or their nominated agencies. Costs shall be borne by the Agriculture & Farmers' Empowerment Department.
17. In case, Ragi is not completely utilised in the Government schemes (ICDS, MDM and PDS), then TDCCOL may sell the surplus Ragi in open market by inviting tender / e-marketing with approval of High-Powered Committee of Odisha Millets Mission. A tender committee may be constituted under the chairmanship of Managing Director, TDCCOL with members from the Administrative Department, A&FE Department and Co-operation Department for disposal of the surplus stock.
18. **Payment of farmers:** Payment of cost of Ragi at MSP shall be made to the accounts of the farmers through online bank transfer within 3 days. In exigencies involving failure of online mechanism such payment will be made from respective bank account of the District Officers of the TDCCOL by way of direct transfer of MSP dues to the farmer's accounts within 3 days.
19. **Information and Communication Technology** shall be used by TDCCOL to make Ragi procurement process transparent, efficient and accountable.

5. Monitoring of the Ragi Procurement Process:

1. **State Level Procurement Committee:** The State Level Procurement Committee under the chairmanship of the Chief Secretary to Government of Odisha shall review arrangement for Ragi procurement operations. Further, it shall review procurement and delivery of Ragi to PDS, ICDS and MDM programmes and will issue suitable instruction for the guidance of all stakeholders for smooth procurement operations and hassle-free experience of farmers.
2. **District Level Procurement Committee:** Existing District Level Procurement Committee for Paddy will also monitor the millet procurement in district. Representatives from TDCC, FA and Programme Secretariat (WASSAN) FPO/ SHG Federation will be added to the existing DLPC. The DLPC is expected to meet in the month of October for Kharif season to finalize the start of procurement date, number and names of the PACS / LAMPCS / FPO/ SHG Federation and location of RMCs, fix number of days of procurement and review the preparedness in the district and take decisions in any matter relating to procurement not specified in this policy for improving the procurement operations. The Collector & District Magistrate shall appoint officers as Nodal Officers for each block to ensure that farmers do not face any difficulty in selling their Ragi and getting the MSP. Chief District Agriculture Officer of the district shall convene the DLPC for millet procurement.
3. **PACS / LAMPCS / FPO/ SHG Federations level Procurement Committee:** A PACS / LAMPCS / FPO/ SHG Federation level procurement committee will be constituted at each society with its secretary as the convener. The local R.I. (Revenue), VAW (Agriculture), three farmers of the area, EO's of GPs (within the jurisdiction of the PACS/LAMPCS/FPO/ SHG Federation), FA of OMM will be members of the committee. Block Development Officer (BDO) of the block under which society is located shall notify the committee. A panel of names of the farmers covering all the villages shall be given by the societies to BDO to choose three farmers for the committee. The names shall be so chosen as to represent one farmer from areas covered by each RPC. If there are more than three RPCs, two more can be chosen, taking the number of farmer representatives to five at the maximum. This exercise should be completed by all BDOs by October 30th, 2021.

Enlistment of PACS / LAMPCS / FPO/ SHG Federation: Each PACS / LAMPCS / FPO/ SHG Federation

shall register their details including mobile phone number of the Secretary in the specified online portal. Collector & District Magistrate with the help of CDAO, DRCS and representative of Programme Secretariat (WASSAN) and any other officer deemed suitable by the Collector & District Magistrate shall prepare a list of capable PACS/LAMPCS/FPO/ SHG Federation which will participate in Ragi procurement operation as agents of TDCCOL. A district-level training programme of procuring societies should be conducted after finalising the Mandi.

6. **Funds for Procurement:** To take up the procurement of Millets under "Special Programme for Promotion of Millets in Tribal Areas in the State" (OMM) during KMS 2021-22, the Govt. in Agriculture and Farmers Empowerment Department will provide funds to TDCCOL for the targeted quantity calculated at the provisional cost fixed by the Govt in advance. After completion of Ragi procurement, all types of payment should be made as per the approved provisional cost sheet and submission of utilisation certificate along with statement of expenditure must be ensured within 3 months by TDCCOL to the funding agency.
7. **Storage:** The entire procured Ragi shall be shifted to the nearest Central Godown of TDCCOL. In absence of any Central Godown, TDCCOL may hire godowns for storing. In both the cases the stock shall be in the custody of TDCCOL. TDCCOL shall be responsible for storage up to 1 year. Extension of Storage of Ragi may be done with approval of High-Power Committee of Odisha Millets Mission.
8. **Delivery of Ragi:** As per the indent of the CDPO (for ICDS), CSO (for PDS) and DEO (for MDM), the authorized representative of the concerned departments shall lift ragi stock from TDCCOL Central Godown/TDCCOL hired godown. After completion of Ragi procurement, the distribution plan should be finalised and within 3 months of completion of Ragi procurement, required stock must be lifted for distribution under ICDS, PDS & MDM.
9. **Authority of A & FE Department:** The Government in A & FE Department shall have the power to prescribe operational guidelines and to issue clarifications, as and when required, to achieve the objectives of this policy. These guidelines and clarifications shall be final and binding on all authorities & all processes connected there with.
10. **Raising of Bill / Finalization of Accounts:** After delivery of Ragi, the accounts relating to the operation shall be prepared by TDCCOL and submitted to A&FE Department for approval and settlement of accounts including storage.
11. **Guidelines for Empanelment of Farmer Producer Organizations (FPOs) and SHG Federations as Block level procurement agency for procurement of Ragi under KMS 2021-22**
 1. **Farmer Producer Organizations (FPOs) as procurement agencies on pilot basis**
 1. **FPOs:** Farmer Producer Organizations are farmers own institutions owned and managed by them for their development. These are either Producer Companies registered under the Companies Act 1956 (amended in 2013) (Section 581 C) or Cooperatives registered under the Odisha State Co-operative Societies Act, 1962.
 2. **SHG Federations:** SHG Federations are apex organisations designed to promote entrepreneurial, social and economic aspects of SHG members registered under Society Registration Act 1860.
 3. **Objective:** In order to increase the outreach of the Ragi Procurement initiative of the Government of Odisha, and as an attempt to promote farmers' organizations & SHG Federations in agriculture value chain development, FPOs/SHG Federations shall be empanelled as procurement agencies for Ragi procurement in addition to or instead of LAMPCS and PACS in selected blocks of Odisha Millets Mission.
 4. **Services by FPOs/SHG Federations:** The FPOs/ SHG Federations shall provide the following services for Ragi Procurement:
 - i. farmer registration on MPAS online portal
 - ii. mass awareness on MSP and FAQ, and
 - iii. hosting the Ragi procurement centres.
 5. **Payment to FPOs/ SHG Federations:** TDCCOL shall divert the following costs to empanelled FPOs/ SHG Federations in selected blocks from of the costs being provided to TDCCOL by Department of Agriculture and Farmers Empowerment, in return for the above services:
 - i. RMC fee @ 1% of MSP (for provision of infrastructure for hosting the

procurement centres and conducting mass awareness on FAQ and MSP)

ii. Mandi labour charges (as applicable per quintal for PACS / LAMPCS)

iii. Commission to FPOs/ SHG Federations per quintal of Ragi (as applicable per quintal for PACS / LAMPCS)

6. This has no additional cost implications to the Department of Agriculture and Farmers Empowerment, Odisha or the TDCCOL.

2. Modalities of intervention

Under Odisha Millets Mission, 72 Farmer Producer Organizations (FPOs) in as many blocks have been formed and selected as partner Community Based Organization (Partner CBO) for smooth implementation of the programme. Thus, the following modalities are proposed for procurement of Ragi through FPOs and SHG Federations.

3. Criteria for selection of blocks

Blocks fulfilling the following conditions shall be selected:

1. Blocks having a projected Ragi surplus of at least 4000 quintals (to ensure a decent net profit for the FPO/ SHG Federations).
2. Blocks where geographical distance is high between cluster of Ragi cultivation and LAMPCS/PACS.
3. Blocks where paddy volumes are too high for the LAMPCS/PACS to work effectively on Ragi procurement.
4. Blocks where there has been experience of procurement by the Government is lower than potential due to low outreach or shortfall in farmer registration or overburdened LAMPCS / PACS due to paddy procurement at the same time.
5. Any other block deemed suitable by the District Collector based on potential.

4. Criteria for FPOs/ SHG Federations to be selected as Procurement Agencies for Ragi

FPOs/SHG Federations fulfilling the following conditions shall be selected:

1. To be a Block level procurement agency FPO/SHG Federation must be a registered body. It should either be a Cooperative registered under the State Cooperatives Act of Odisha or a Producer Company registered under the Companies Act, SHG Federation registered under Society Registration Act 1860.
 1. The FPO/ SHG Federations should not be a defaulter of loan from any public or private bank.
 2. The FPO/ SHG Federations should not be blacklisted by the government.
 3. The FPO/SHG Federation should have the following procurement infrastructure & equipment:
 1. Should have storage point of minimum 50 MT.
 2. Should have equipment for procurement i.e., Digital Moisture meter, Tarpaulin, Weighing Scale, Stitching Machine, Sieving Machine and so on
 3. Should have minimum working capital of Rs. 1,00,000/-
 4. Should have office setup with Laptop, Printer, inverter, and internet connectivity
 5. Should be able to hire human resources for carrying out procurement activities
 4. Scoring of FPOs/ SHG Federations will be done for selection based on criteria regarding institutional and financial health. The FPOs/ SHG Federations attaining higher marks in

the scoring will be selected. *The detailed scoring sheet is attached in Annexure 7.*

5. Only one FPO or SHG Federation will be selected in a block for Ragi Procurement.

5. Process of empanelment of FPOs/ SHG Federations as block level procurement agencies for Ragi Procurement

1. Advertisement of Expression of Interest (EOI): Expression of Interest will be floated from Office of CDAO-cum-Project Director ATMA at the district level and will be notified at Block level Agriculture office & CDPO offices through DSWO. EOI opening & shortlisting will be done by the district level committee based on the essential requirements mentioned in the EOI. The sample EOI format is attached in Annexure-6. The district level committee shall consist of the following officials.

1. CDAO-Cum-PD ATMA (Chair)
2. BM/DMO TDCCOL (Member Convener)
3. DSWO
4. AAO (Concerned Blocks)
5. DPC, OMM
6. DPC, Mission Shakti

2. Field Verification: District level committee under the chairmanship of CDAO-Cum-PD ATMA shall carry out the field verification of shortlisted FPOs/SHG Federations

3. Final Selection: District level committee under the chairmanship of CDAO-cum-PD ATMA shall finalise the list of FPOs/SHG Federations after field verification and propose it to DLPC for final approval. Programme Secretariat (WASSAN) will provide the necessary support to the CDAO for verification.

4. Approval under DLPC: Final approval on nos. of FPOs/ SHG Federations for the role of Block level procurement agency and intervention area shall be done by the DLPC under the chairmanship of Collector & District Magistrate.

5. Jurisdiction of FPOs/ SHG Federations: DLPC will decide on jurisdiction of FPO/ SHG Federation. It shall notify whether:

1. *The FPO/ SHG Federations is responsible for Ragi procurement for the entire block*
2. *FPO/ SHG Federations and LAMPCS / PACS are responsible for a part of block each*

Accordingly, arrangements will be made on M-PAS by TDCCOL.

6. Tripartite Agreement: Tripartite agreement will be signed between PD ATMA, TDCCOL and FPO/ SHG Federation, to empanel FPO/ SHG Federations as procurement agency for Ragi.

7. Listing on M-PAS: TDCCOL shall list the FPO/ SHG Federation in M-PAS system and provide the FPO/ SHG Federations with a Login ID, a Password and Digital Signature Certificate (DSC). TDCCOL shall provide the information regarding previous year's (KMS 2020-21) registered farmers to selected FPO/ SHG Federations in MPAS for renewal of farmers registration for KMS 21-22 in accordance with the jurisdiction allotted to the FPO/ SHG Federations.

6. Activities to be conducted by FPOs/ SHG Federations for Ragi Procurement after empanelment

1. Farmer Registration:

1. FPOs/ SHG Federations will receive required number of new registration or renewal forms from TDCC for farmer registration.
2. FPOs/ SHG Federations shall facilitate the submission of registration forms by the farmers along with required supporting documents.

3. FPOs/ SHG Federations shall digitize the forms on M-PAS portal.
4. FPOs/ SHG Federations shall provide a list of farmers for land and bank verification to TDCCOL.
5. Post verification, FPOs/ SHG Federations shall generate token for farmers.

2. Mass Awareness on MSP and FAQ of Ragi:

1. FPOs/ SHG Federations shall conduct village-level campaigns on generating mass awareness among farmers on Minimum Support Price and Fair Average Quality of Ragi.
2. FPOs/ SHG Federations shall conduct training of local resource persons, progressive farmers and community leaders on safe harvesting and FAQ maintenance.

3. Hosting the Ragi Procurement Centres (mandis):

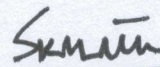
1. FPOs/ SHG Federations will propose the location of mandis and procurement dates suitable for farmers in consultation with TDCCOL to the CDAO. It will arrange for mandis on dates and locations decided by the DLPC.
2. Data Entry Operators appointed by the FPO/ SHG Federations will do the registration of farmers during the preparatory phase and record all required information on the day of mandis.
3. Basic procurement tools like tarpaulin, moisture metre, weighing machine will be provided by FPO/SHG Federations. Additional arrangements may be done if required.
4. TDCCOL will provide gunny bags to the FPOs/SHG Federations for transfer of Ragi into uniform bags at the centre.
5. Quality shall be assured by the Marketing Officer appointed by TDCCOL only.
6. FPOs/SHG Federations will maintain all the documents and registers as applicable for LAMPACS / PACS, as specified in this guideline.
7. Lifting of stock and payment of farmer will be done by TDCCOL.

Any other aspect in the operations of Ragi Procurement shall be followed as applicable for LAMPACS / PACS.

7. M & E framework

1. The performance of FPO/SHG Federations, acting as a block-level procurement agency, will be monitored by the Collector and District Magistrate in review meetings.
2. Regular monthly review meetings will be done, chaired by the BM TDCCOL of the district.
3. Procurement data and information will be provided by TDCCOL.
4. FPO/ SHG Federations will present the monthly status report regarding farmer registration, mandi point selection, awareness on procurement, FAQ training, mandi date etc, at the review meeting.

It is requested that suitable instructions may kindly be issued to the field functionaries to render necessary assistance for smooth registration of farmers, procurement of Ragi at MSP and distribution under state nutrition programmes (ICDS/MDM) and the Public Distribution System (PDS).



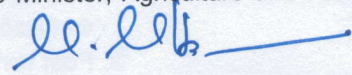
Commissioner cum Secretary to Govt.

Agriculture & Farmers' Empowerment Department

Memo No. 30877

Date: 28.09.21

Copy forwarded to PS to Minister, A&FE for kind information of Hon'ble Minister, Agriculture and Farmers Empowerment.

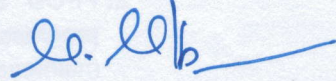


Director, Agriculture and Food Production

Memo No. 30878

Date: 28.09.21

Copy forwarded to OSD to Chief Secretary for kind information of Chief Secretary, Government of Odisha.

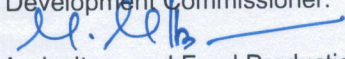


Director, Agriculture and Food Production

Memo No. 30879

Date: 28.09.2021

Copy forwarded to PS to Development Commissioner-cum-Additional Chief Secretary, Planning & Convergence Department, Government of Odisha for kind information of the Development Commissioner.

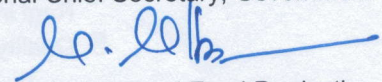


Director, Agriculture and Food Production

Memo No. 30880

Date: 28.09.2021

Copy forwarded to PS to Agriculture Production Commissioner-Cum-Additional Chief Secretary, Government of Odisha for kind information of the Agriculture Production Commissioner.

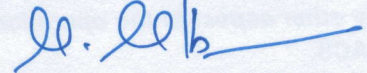


Director, Agriculture and Food Production

Memo No. 30881

Date: 28.09.2021

Copy forwarded to PS to Commissioner cum Secretary, Directorate of Mission Shakti, Government of Odisha for kind information of Commissioner cum Secretary.

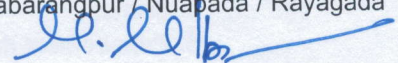


Director, Agriculture and Food Production

Memo No. 30882

Date: 28.09.2021

Copy forwarded to Chief District Agriculture Officers of Angul/ Bolangir / Bargarh / Gajapati / Ganjam / Kandhamal / Koraput / Kalahandi / Keonjhar / Mayurbhanj / Malkangiri / Nabarangpur / Nuapada / Rayagada / Sundargarh for information and necessary action.

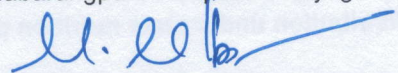


Director, Agriculture and Food Production

Memo No. 30883

Date: 28.09.2021

Copy forwarded to District Social Welfare Officer of Angul/ Bolangir / Bargarh / Gajapati / Ganjam / Kandhamal / Koraput / Kalahandi / Keonjhar / Mayurbhanj / Malkangiri / Nabarangpur / Nuapada / Rayagada / Sundargarh for information and necessary action.

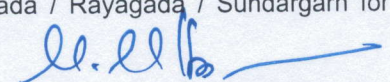


Director, Agriculture and Food Production

Memo No. 30884

Date: 28.09.2021

Copy forwarded to DRCS/ARCS of Angul/ Bolangir / Bargarh / Gajapati / Ganjam / Kandhamal / Koraput / Kalahandi / Keonjhar / Mayurbhanj / Malkangiri / Nabarangpur / Nuapada / Rayagada / Sundargarh for information and necessary action.

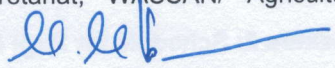


Director, Agriculture and Food Production

Memo No. 30885

Date: 28.09.2021

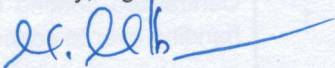
Copy forwarded to Director, NCDS Bhubaneswar/Programme Secretariat, WASSAN/ Agriculturist, Department of A&FE for information and necessary action.


Director, Agriculture and Food Production

Memo No. 30886

Date: 28.09.2021

Copy forwarded to PS to Commissioner cum Secretary, Agriculture and Farmers' Empowerment, Government of Odisha for kind information of the Commissioner cum Secretary, Agriculture and Farmers' Empowerment.


Director, Agriculture and Food Production

Annexure 1 Fair Average Quality for Ragi

The Ragi shall be dried and matured grains of Eleusine coracana. It shall have uniform size, shape and colour. It shall be in sound merchantable condition and also conforming to PFA standards.

Ragi shall be sweet, hard, clean, wholesome and free from moulds, weevils, obnoxious smell, Argemonemexicana and Lathyrussativus (Khesari) in any form, colouring matter, admixture of deleterious substances and all other impurities except to the extent indicated in the schedule below:

SCHEDULE OF SPECIFICATION

S. No	Refractions	Maximum Limits (%)
1	Foreign matter*	1
2	Other foodgrains	1
3	Damaged grains	1
4	Slightly damaged grains	2
5	Moisture content	12

* Not more than 0.25% by weight shall be mineral matter and not more than 0.10% by weight shall be impurities of animal origin.

N.B

1. The definition of the above refractions and method of analysis are to be followed as given in Bureau of Indian Standard "Method of Analysis for Foodgrains' Nos IS: 4333 (Part-I): 1996 and IS:4333 (Part-II) : 2002 and "Terminology for foodgrains" IS : 2813 – 1995 as amended from time to time.
2. The method of sampling is to be followed as given in Bureau of Indian Standard "Method of sampling of cereals and pulses' No: IS 14818-2000 as amended from time to time.
3. Within the overall limit of 1.0% for foreign matter, the poisonous seeds shall not exceed 0.5% of which Dhatura and Akra Seeds (Vicia species) not to exceed 0.025% and 0.2% respectively.
4. Kernels with husk will not be treated as unsound grains. During physical analysis the husk will be

removed and treated as organic foreign matter.

(Source: GOI, Ministry Agriculture and cooperation, 2009-2010)

Annexure 2: Schedule for Ragi Procurement under KMS 2020-21

Sr. No	Activity	Timeline	Responsibility
1	Centralized printing of farmer registration forms and handing over to concerned DRCS/ARCS	1 st Oct 2021	TDCCOL
2	Distribution of forms to participant LAMPCS / PACS / FPOs in the district	10 th Oct 2021	TDCCOL
3	Completion of selection process for Block Level Procurement Agency (PACS/LAMPCS/FPOs/SHG Federation)	15 th Oct 2021	
4	Opening of M-PAS portal	15 th Oct 2021	TDCCOL
5	Filling of forms and digitization by LAMPCS / PACS / FPO	10 th Oct to 31 st Dec 2021	LAMPCS / PACS / FPO
6	Finalization of mandi points and volume to be procured by the District Level Procurement Committee (DLPC)	20 th Oct 2021	District Collectors
7	Awareness campaigns to popularize procurement of FAQ grade ragi at Mandi	15 th Oct 2020 to 15 th Feb 2021	RMC, TDCCOL, CDAO
8	Registration of farmers on M-PAS	from 15 th Oct to 31 st Dec 2021	LAMPCS / PACS / FPO
9	Verification of land and bank account of farmers	25 th Oct 2021 to 15 th Jan 2021	TDCCOL
10	Update of verified list of farmers	1 st Nov 2021 to 31 st Jan 2021	TDCCOL
11	Generating token for procurement	15 th Nov 2021 to 15 th March 2021	TDCCOL
12	Opening of Ragi Procurement Centres (Mandis)		

13	In Gajapati	15 th Nov 2021 onwards	TDCCOL
14	In other 14 districts	15 th Dec 2021 onwards	TDCCOL
15	Payment to farmers	Within 3 days of sale at Mandi point	TDCCOL
16	Closing of Ragi Procurement Centres (Mandis)	15 th March 2021	TDCCOL

Annexure 3: Farmer Registration Form

Annexure 4: Bhaga Chasi (Sharecroppers) Registration Form

Annexure 5: Template for FRA Land Verification for Ragi Procurement

Annexure 6: Sample EOI Format for Selection FPOs/SHG Federations for the role of Block Level Ragi Procurement Agency

Office of the CDAO-Cum-PD ATMA

Advertisement for inviting **Expression of Interest (EOI)** for the role of Block Level Procurement Agency for Ragi Procurement-KMS-2021-22

No _____

Date _____

Expression of Interest (EOI) is invited from the suitable and FPOs/SHG Federations having willingness and previous experience in carrying out operations & awareness campaigns on procurement of agricultural produces. EOIs are to be submitted in the prescribed format available at CDAO-Cum-PD ATMA/BAO Office on or before _____ at Office of CDAO-Cum-PD ATMA/BAO for being considered for the selection process of Block Level Ragi Procurement Agency for Ragi Procurement-KMS-2021-22

Criteria for FPOs/ SHG Federations to be selected as Procurement Agencies for Ragi

FPOs/SHG Federations fulfilling the following conditions shall be selected:

2. To be a Block level procurement agency FPO/SHG Federation must be a registered body. It should either be a Cooperative registered under the State Cooperatives Act of Odisha or a Producer Company registered under the Companies Act, SHG Federation registered under Society Registration Act 1860.
3. The FPO/ SHG Federations should not be a defaulter of loan from any public or private bank.
4. The FPO/ SHG Federations should not be blacklisted by the government.
5. The FPO/SHG Federation should have the following procurement infrastructure & equipment:
 - a. Should have storage point of minimum 50 MT.
 - b. Should have equipment for procurement i.e., Digital Moisture meter, Tarpaulin, Weighing Scale, Stitching Machine, Sieving Machine and so on
 - c. Should have minimum working capital of Rs. 1,00,000/-
 - d. Should have office setup with Laptop, Printer, inverter, and internet connectivity
 - e. Should be able to hire human resources for carrying out procurement activities
5. Scoring of FPOs/ SHG Federations will be done for selection based on criteria regarding institutional and financial health. The FPOs/ SHG Federations attaining higher marks in the scoring will be selected.
6. Only one FPO or SHG Federation will be selected in a block for Ragi Procurement.

Signature of the CDAO-Cum-PD ATMA

_____ District

Annexure 7: Scoring Sheet for selection of FPOs/ SHG Federations as block level procurement agencies for Ragi procurement under Odisha Millets Mission

Scoring Sheet for FPO/ SHG Federations Selection as Block Level Procurement Agency for Ragi Procurement

Odisha Millet Mission 2021-22

Name of FPO/ SHG Federations: _____

Block: _____

District: _____

Names and Designation of the Verification Team:

SN	Name of the Team member	Designation
1		
2		
3		
4		
5		

Scoring Sheet for Farmer Producer Organisations/SHG Federations for Block level procurement agency for Ragi

Sr. No	Areas for Rating	Total Scores	Criteria	Criteria Wise Scores	Marks Obtained
1	Years of Existence	10	More than 5 years	10	
			2 to 5 Years	5	
			Less than 2 years	2	
2	Size of FPO/SHG	10	Above 200 members	10	

	Federation		51 to 200 members	5		
			Below 50 members	2		
3	Landholding of members	10	All members are small and marginal farmers	10		
			50% members are small and marginal farmers	5		
			Less than 50% are small and marginal farmers	2		
4	Profile of members	10	>80% members are Women, SC/ST Farmers	10		
			60 to 80% members are Women, SC/ST Farmers	5		
			<60% members are Women, SC/ST Farmers	3		
5	Meeting – frequency, time, and place	10	Monthly	10		
			Quarterly	5		
			Irregular	2		
6	Attendance of Board of Directors/Members at meeting in last 10 meetings	10	>80%	10		
			60-80%	5		
			Less than 60%	2		
7	Rules and regulations	10	Everyone is involved and rules documented	10		
			Rules are not always followed	5		
			Verbal/ Non-Existent	2		

8	Share Capital /Saving Amount Collection	10	Share Capital/Saving Amount collected from all members	10	
			Share Capital/Saving Amount collected but not from all members	5	
			Share Capital/Saving Amount not collected	0	
9	Member involvement in Production / Marketing related activities	10	More than 80% of the members	10	
			50% to 80% of the members	5	
			Less than 50% of the members	2	
10	Loan repayments by FPO/SHG Federation to Banks/FI	10	>80% loan repayment as per schedule	10	
			60-80% loan repayment as per schedule	5	
			Less than 60% timely loan repayment	2	
11	Books and Accounts	10	Books, accounts & registers are maintained	10	
			All records are maintained but not updated	5	
			No maintenance of books and accounts	0	
12	Turnover	10	Greater than Rs 500000 per year	10	
			Between Rs 250000 to Rs 500000 per year	5	
			Rs 100000 to Rs 200000 per	2	

			year			
			Less than Rs 10000	0		
13	Annual Audit	10	Audit done regularly	10		
			Audit not done regularly	5		
			Audit not done	0		
14	Area Coverage of FPO/SHG Federation	10	Members from more than 70% of villages of the Block	10		
			Members from more than 50% and less than 70% village of the Block	5		
			Members from less than 50% village of the Block	0		
15	Appointment of CEO/DEO	10	CEO/DEO/appointed for full time	10		
			CEO/DEO/ appointed for part time (irregular)	5		
			CEO/DEO not appointed	0		
16	Availability of Office Set Up with Laptop, Printer, inverter, and internet connectivity	10	Office Set Up	5		
			Office Set Up with Laptop, Printer, inverter, and internet connectivity	10		
17	Availability of Storage Point (Minimum@ 50 MT)	10	Availability of Storage Point (Minimum@ 50 MT)	10		
18	Availability of equipment for procurement i.e., Digital Moisture meter, Tarpaulin, Weighing Scale, Stitching Machine, Sieving Machine and so on	10	Equipment availability for procurement i.e., Digital Moisture meter, Tarpaulin, Weighing Scale, Stitching Machine, Sieving Machine and so on	10		

Grand Total	180				
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Signatures of the Verification Team with date:

- 1.
- 2.
- 3.
- 4.



ଓଡ଼ିଶା ସରକାର
ଆଦିବାସୀ ଉନ୍ନୟନ ସମବାୟ ନିଗମ ଓଡ଼ିଶା ଲିଃ
ଚାଷୀ ରେଜିଷ୍ଟ୍ରେସନ ଫର୍ମ

A. ଚାଷୀଙ୍କର ବିବରଣୀ

1 ବିଭା	<input type="text"/>	7 ନାମ	<input type="text"/>	14 ବ୍ୟାଙ୍କ ନାମ	<input type="text"/>
2 ଚହସିଲ	<input type="text"/>	8 ସମ୍ପର୍କ (ପିତା/ସ୍ୱାମୀ)	<input type="text"/>	15 ଶାଖା ନାମ	<input type="text"/>
3 ବ୍ଲକ/ସହରାଞ୍ଚଳ	<input type="text"/>	9 ପରିବାର ସଦସ୍ୟଙ୍କ ସଂଖ୍ୟା	<input type="text"/>	16 ଜମାଖାତା ନମ୍ବର	<input type="text"/>
4 ପଞ୍ଚାୟତ/ ଖର୍ଚ୍ଚ ନଂ	<input type="text"/>	10 ସମ୍ପର୍କୀୟଙ୍କ ନାମ	<input type="text"/>	17 IFS Code	<input type="text"/>
5 ଗ୍ରାମ/ ପୁଟ ନଂ	<input type="text"/>	11 ମୋବାଇଲ ନମ୍ବର*	<input type="text"/>	18 KMS ବର୍ଷ	<input type="text"/>
6 ପିନ କୋଡ	<input type="text"/>	12 ପରିଚୟ ପତ୍ର (ଗୋଟିଏରେ ଏଡିଏସ୍ ବିଅନ୍ତୁ)	KCC <input type="checkbox"/> BKKY <input type="checkbox"/> EPIC <input type="checkbox"/>	19 ଋତୁ	ଖରିଫ <input type="checkbox"/> ଋଷି <input type="checkbox"/>
		13 ପରିଚୟ ପତ୍ର ନଂ	<input type="text"/>	20 ଆଧାର ନମ୍ବର*	<input type="text"/>
		20.A ଆଧାର ନମ୍ବର Enrollment ନମ୍ବର	<input type="text"/>	(ଯଦି ଆଧାର ନମ୍ବର ଆଦିବାରେ ବିକଳ୍ପ ଗ୍ରହଣୀୟ ତେବେ ଆଧାର enrollment ନମ୍ବର ଲେଖନ୍ତୁ)	

B. ଚାଷ ହେଉଥିବା ଜମିର ବିବରଣୀ

କ୍ର. ସଂଖ୍ୟା	ଚହସିଲ	ରେଭେନ୍ୟୁ ସବ୍‌ଜିଲ	ଗ୍ରାମ / ମୌଜା	ଖାତା ନମ୍ବର	ଜମି ମାଲିକ (ଖାତାଦାର)ଙ୍କ ନାମ	ଜମି ମାଲିକଙ୍କ ସହ ଚାଷୀଙ୍କ ସମ୍ପର୍କ (ଭ. ପୁଅ, ନାତି, ଭାଗଚାଷୀ ଇତ୍ୟାଦି)	ପୁଟ ନମ୍ବର	ଜମି ପରିମାଣ (ଏକରରେ)		ବିସମ/ FRA Land	ଜଳସେଚନର ଉତ୍ସ (ବୈନାଲ/ଇଲିଫ୍ଟ/ ବୋରଷ୍ଟ୍ରେଲ)
								ପଞ୍ଚା ଅନୁସାରେ	ଚାଷ ହୋଇଥିବା		
1											
2											

ବି.ପ୍ର - ଯଦି ଆପଣଙ୍କ ଜମି ଦୁଇଟି ଖାତାରୁ ଅଧିକ ଖାତାରେ ଅଛି କିମ୍ବା ଗୋଟିଏ ଖାତାରେ ଅଧିକ ପୁଟ ଥାଏ ତାହେଲେ ଅତିରିକ୍ତ ଫର୍ମ ବ୍ୟବହାର କରନ୍ତୁ ।

For Office use

Application No.

Date of Receipt (DD/MM/YY)

ଘୋଷଣା - ମୁଁ ଏତଦ୍ୱାରା ଘୋଷଣା କରୁଅଛି କି, ଉପରୋକ୍ତ ବିବରଣୀ ମୋ ଜ୍ଞାତସାଧାରଣରେ ସତ୍ୟ ଅଟେ ।
 ଯଦି ମୁଁ ଭୁଲ ତଥ୍ୟ ଦେଇଥାଏ, ତାହେଲେ ଆଇନ ଅନୁସାରେ ଦଣ୍ଡିତ ହେବି ।

ଚାଷୀଙ୍କର ଟିପ ଟିକ୍ ବା ସ୍ୱାକ୍ଷର



ଓଡିଶା ସରକାର
ଆଦିବାସୀ ଉନ୍ନୟନ ସମବାୟ ନିଗମ ଓଡିଶା ଲିଃ

ଚାଷୀ ରେଜିଷ୍ଟ୍ରେସନ ଅତିରିକ୍ତ ଫର୍ମ

B. ଚାଷ ହେଉଥିବା ଜମିର ବିବରଣୀ (କ୍ରମଖଠା)

Farmer Code :

ଅତିରିକ୍ତ ଫର୍ମ ସଂଖ୍ୟା

କ୍ର. ସଂଖ୍ୟା	ତହସିଲ	ରେଭେନ୍ୟୁ ସବ୍‌ଡିଭିଜନ୍	ଗ୍ରାମ / ମୌଜା	ଖାତା ନମ୍ବର	ଜମି ମାଲିକ (ଖାତାଦାର)ଙ୍କ ନାମ	ଜମି ମାଲିକଙ୍କ ସହ ଚାଷୀଙ୍କ ସମ୍ପର୍କ (ଭ. ପୁଅ, ନାତି, ଭାଗଚାଷୀ ଇତ୍ୟାଦି)	ପୁତ୍ର ନମ୍ବର	ଜମି ପରିମାଣ (ଏକରରେ)		କିସମ/ FRA Land	କ୍ଷତିଗ୍ରସ୍ତ କ୍ଷେତ୍ର (କେନାଲ/ଲିଫ୍ଟ/ବୋରହୋଲ)
								ପଞ୍ଜା ଅନୁଯାୟୀ	ଚାଷ ହୋଇଥିବା		

For Office use

Application No.

(ଏହା ମୁକ୍ତ ଫର୍ମରେ ଥିବା ନମ୍ବର ସହ ସମାନ ହେବା ଆବଶ୍ୟକ)

Aadhaar No.

ଯୋଗ୍ୟତା - ମୁଁ ଏତଦ୍ୱାରା ଯୋଗ୍ୟତା କରୁଅଛି କି, ଉପରୋକ୍ତ ବିବରଣୀ ମୋ ଜ୍ଞାତ୍ୟାମରେ ସତ୍ୟ ଅଟେ ।
 ଯଦି ମୁଁ ଭୁଲ୍ ତଥ୍ୟ ଦେଇଥାଏ, ତାହେଲେ ଆଇନ ଅନୁସାରେ ଦଣ୍ଡିତ ହେବି ।

ଚାଷୀଙ୍କର ବିଧି ବିଧି ବା ସ୍ୱାକ୍ଷର

(ନମୁନା ଫର୍ମ)

ଭାଗ ଚାଷୀଙ୍କ ଦ୍ୱାରା ମାଣ୍ଡିଆ ବିକ୍ରି ପାଇଁ ସମ୍ମତି ପତ୍ର

ପ୍ରାପକ,

ମାନନୀୟ ସମ୍ପାଦକ

ପ୍ରାଥମିକ କୃଷି ସମବାୟ ସମିତି* _____/

ବୃହତ ଆଦିବାସୀ ବହୁମୁଖୀ ସମବାୟ ସମିତି* _____/

ବିଷୟ: ଭାଗ ଚାଷୀଙ୍କ ଦ୍ୱାରା ମାଣ୍ଡିଆ ବିକ୍ରି ପାଇଁ ସମ୍ମତି ପତ୍ର

ମହାଶୟ/ ମହାଶୟା,

ନିମ୍ନ ବର୍ଣ୍ଣିତ ଚାଷ ଜମିର ମୁଁ ଖାତା ମାଲିକ ଅଟେ

। ବିଭିନ୍ନ କାରଣରୁ ଚଳିତ ଖରିଫ/ ରବି* ଋତୁ 201 9-20ରେ

ବ୍ୟକ୍ତିଗତ ଭାବରେ ଉକ୍ତ ଜମିକୁ ଚାଷ କରିପାରୁନଥିବାରୁ ମୁଁ ଉକ୍ତ ଜମିକୁ ଶ୍ରୀ

_____ ପି/ ସ୍ୱାମୀ

_____ ଗ୍ରାମ/ପୁଟ ନଂ _____ ଗ୍ରା.ପ./ଖାର୍ଡ ନଂ _____, ବ୍ଲକ/ ସହରାଞ୍ଚଳ _____

ତହସିଲ _____, ଜିଲ୍ଲା _____ କ ଦ୍ୱାରା ଚାଷ କରାଉଛି ।

ତହସିଲ	ମୌଜା	ଖାତା ନମ୍ବର	ପୁଟ ନମ୍ବର	କିସମ	ରକବା	ଭାଗ ଚାଷରେ ଲାଗିଥିବା ପରିମାଣ

ଦର୍ଶିତ ଜମିରୁ ଉତ୍ପାଦିତ ମାଣ୍ଡିଆ ର ଶତକଡ଼ା _____ ଭାଗ ଚାଷୀ ଶ୍ରୀ _____ କୁ ସରକାରୀ ମାଣ୍ଡିଆ ସଂଗ୍ରହକାରୀ ସଂସ୍ଥାକୁ ଚଳିତ ଖରିଫ/ ରବି ଋତୁ*ରେ ବିକ୍ରି କରିବା ପାଇଁ ମୋର ସମ୍ମତି ପ୍ରଦାନ କରୁଛି ।

ଏହି ସମ୍ମତି କେବଳ ମାଣ୍ଡିଆ ବିକ୍ରି ପାଇଁ ଉଦ୍ଦିଷ୍ଟ ଅଟେ ଏବଂ ଅନ୍ୟ କୌଣସି ଉଦ୍ଦେଶ୍ୟରେ ବ୍ୟବହାର ଯୋଗ୍ୟ ନୁହେଁ ।

ଆପଣଙ୍କ ବିଶ୍ୱସ୍ତ

(ସ୍ୱାକ୍ଷର)

ନାମ : _____

ଗ୍ରାମ : _____

ଗ୍ରା.ପ : _____

ବ୍ଲକ : _____

ଜିଲ୍ଲା : _____

ମୋବାଇଲ ନଂ: _____

*ଯେଉଁଟି ପ୍ରଜୁପ୍ୟ, ତାହା ଟିକ୍ ମାରି ଦର୍ଶାନ୍ତୁ ।

ନମୁନା ପତ୍ର

ମାଣ୍ଡିଆ ଚାଷ ପ୍ରମାଣ ପତ୍ର (FRA land)

ମୁଁ ଶ୍ରୀ /ଶ୍ରୀମତୀ _____ ପିତା /ମାତା
 /ସ୍ତ୍ରୀ _____ ଗ୍ରାମ _____ ପଞ୍ଚାୟତ
 _____ ବ୍ଲକ୍ _____ ସ୍ୱତନ୍ତ୍ର ଭାବେ ଘୋଷଣା କରୁଛି ଯେ
 ଆମ୍ଭର ଜଙ୍ଗଲ ଜମି (FRA land) ନମ୍ବର _____ ମଧ୍ୟରେ ଥିବା _____ ଏକର ଜମି
 ମଧ୍ୟରୁ _____ ଏକର ଜମିରେ ଆମେ ମାଣ୍ଡିଆ ଚାଷ କରିଅଛୁ, ସେଥିରୁ ଉତ୍ପାଦିତ ମାଣ୍ଡିଆକୁ
 ସରକାରଙ୍କ ଅନୁମୋଦିତ ହାରରେ ବିକ୍ରି କରିବା ପାଇଁ ଇଚ୍ଛୁକ ଅଛୁ ।

ତାରିଖ

ଚାଷୀଙ୍କ ସ୍ୱାକ୍ଷର/ଚିପ ଚିହ୍ନ*

* ଚାଷୀର ଚିପ ଚିହ୍ନକୁ OMMର ସହାୟକ ସଂସ୍ଥା (FA) ପ୍ରମାଣନ କରିବେ

ଏତଦ୍ ଦ୍ୱାରା ସରକାରୀ ତଦାରଖ ପ୍ରମାଣିତ ହେଉଛି କି ଶ୍ରୀ / ଶ୍ରୀମତୀ -----
 ----- ପିତା/ମାତା/ସ୍ତ୍ରୀ ----- ଗ୍ରାମ ----- ବ୍ଲକ୍ -----
 ତାଙ୍କର ଜଙ୍ଗଲ ଜମି (FRA Land) ରେ ଥିବା ----- ଏକର ଜମି ମଧ୍ୟରୁ ----- ଏକର ଜମିରେ
 ମାଣ୍ଡିଆ ଚାଷ କରିଅଛନ୍ତି । ଶ୍ରୀ / ଶ୍ରୀମତୀ ----- ତାଙ୍କର ----- ଏକର ଜମିରୁ ଉତ୍ପାଦିତ ମାଣ୍ଡିଆକୁ
 ନିର୍ଦ୍ଧାରିତ ପରିମାଣର ମାଣ୍ଡିଆ TDCCOL ମାଧ୍ୟମରେ କ୍ରୟ କରିବା ପାଇଁ ସୁପାରିସ କରାଗଲା

ସରପଞ୍ଚ/ଗ୍ରାମ କୃଷି କର୍ମଚାରୀ (VAW) /କୃଷି ପରିଦର୍ଶକ(AO)

ସ୍ୱୀକୃତି ଅଧିକାରୀଙ୍କ ଦସ୍ତଖତ

ସହକାରୀ କୃଷି ଅଧିକାରୀ

